



**STATE BANK OF INDIA ADMINISTRATIVE OFFICE CALICUT  
THIRUVANANTHAPURAM CIRCLE**

INVITES QUOTATION AS UNDER: -

**QUOTATION FORMAT**

<b>NIT No.</b>	<b>RBO2KKD/AC/2024-25/16</b>
<b>BIDDING SYSTEM</b>	<b>TWO BID SYSTEM (OFFLINE MODE ONLY)</b>
<b>TECHNICAL BID</b>	<b>IN COVER-I (TECHNICAL BID IN PHYSICAL FORM at the OFFICE OF THE REGIONAL MANAGER, STATE BANK OF INDIA, REGIONAL BUSINESS OFFICE 2, CALICUT</b>
<b>PRICE BID</b>	<b>COVER-2 (PRICE BID) IN PHYSICAL FORM at the SAME OFFICE AS ABOVE</b>
<b>Eligibility of the Bidder</b>	<b>1. The vendor should have proper Service facility with trained service personnel in Kerala in / nearby districts. 2. Other Eligibility Criteria, if any, specified.</b>
<b>TYPE OF WORK:</b>	<b>AIRCONDITIONING WORKS AT SBI MONGAM BRANCH UNDER RBO – 2 CALICUT</b>
<b>LOCATION:</b>	<b>BANGALATH SQUARE, KOZHIKODE PALAKKAD HIGHWAY, MALAPPURAM DIST.</b>
<b>ESTIMATED VALUE OF WORK</b>	<b>Rs.1,68,177/- +GST as applicable</b>
<b>AVAILABILITY IN WEBSITE</b>	<b>From 31.12.2024 to 14.01.2025</b>
<b>LAST DATE FOR SUBMISSION</b>	<b>03.00 PM (IST) ON 14.01.2025</b>
<b>ADDRESS FOR SUBMISSION OF TECHNICAL BID IN COVER-I AND PRICE BID IN COVER-II.</b>	<b>Regional Manager, RBO 2 Second floor, SBI Administrative Office Calicut – 673001 Contact: 8330014603</b>

<b>DATE FOR SUBMISSION OF TECHNICAL BID IN COVER-I &amp; PRICE BID IN COVER-II</b>	<b>03.00 PM (IST) ON 14.01.2025</b>
<b>OPENING OF TECHNICAL BIDS</b>	<b>03:30 PM (IST) ON 14.01.2025</b>
<b>OPENING OF PRICE BIDS</b>	<b>04:00 PM (IST) ON 14.01.2025</b>
<b>COMMENCEMENT OF WORK</b>	<b>WITHIN 3 DAYS FROM THE DATE OF ALLOTMENT OR AS SPECIFIED IN NIT</b>
<b>COMPLETION OF WORK</b>	<b>30 (THIRTY DAYS) FROM THE DATE OF COMMENCEMENT</b>
<b>EARNEST MONEY DEPOSIT</b>	<b>Nil</b>
<b>MINIMUM VALUE OF WORK FOR INTERIM PAYMENT</b>	<b>Nil</b>
<b>AO/RBO CONCERNED</b>	<b>RBO 2 CALICUT</b>
For any clarification and drawings please contact	Electrical Engineer : 9497714782
Validity of Quotation	90 days.
Rates quoted by bidder	1. The quoted rate should be inclusive of Cost of materials, transport, loading , unloading charges, cost of installation, all taxes ( <b>excluding GST</b> ), wastage, machinery, temporary works such as scaffolding, cleaning, overheads, contractor's profit, statutory expenses, incidental charges and all related expenses required for the proper completion of the work. 2. Additional claims other than the quoted amount will not be entertained. The quoted rates shall be firm throughout the completion of the project
Payment terms	<b>i) 100% payment after completion of the work subject to deductions as applicable.</b>
Tax Deduction	Income Tax, GST –TDS, Labour Welfare Fund etc as applicable at applicable rates.
Liquidated Damages for delay in work	Time is the essence of the Contract. If the work is delayed beyond the scheduled completion date, then Liquidated Damages @ 0.50% of the total quotation value per week (or part thereof) of delay will be deducted from the Contractor's final bill value subject to maximum of 5% of the contract amount.
Defects Liability Period	12 Months from the date of completion or commissioning and handover of the work.

SBI reserves the right to accept or reject any or all bids without assigning any reasons whatsoever, even after opening of the bids.

**The Regional Manager  
STATE BANK OF INDIA  
REGIONAL BUSINESS OFFICE- 2  
THIRD FLOOR  
Dist: CALICUT  
State: KERALA**

**GENERAL CONDITIONS:**

- The acceptance of a Quotation rests with the Competent Authority, who does not bind himself to accept the lowest Quotation and reserves to himself the authority to reject any or all of the Quotations received, without assigning any reasons. All Quotations in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- The notification of award will constitute the formation of the Contract. The selected Bidder should convey acceptance of the award of contract by returning duly signed and stamped duplicate copy of the PO within **7 days of receipt** of the work order.
- The work shall be carried out under the directions and supervision of and subject to the approval in all respects by the Bank's Engineer.
- **In case of renovation of branches - The work has to be done inside a functioning office. The contractor shall carryout work without causing inconvenience to the officials working in the premises and must remove the day to day debris from the site. Necessary site protection works shall be carried out by the contractor at his own cost before commencement of the work. No separate payment shall be made for dismantling and arrangement of existing counters for temporary functioning of branch.**
- The quantities indicated in the BOQ are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of work done at the accepted rates. No alterations which are made by the Quotation, drawings, specifications or in probable quantities accompanying the Quotation will be recognized and the Quotation is likely to be invalidated. Remarks and explanations should be given in a separate cover along with EMD and will become binding only if specially accepted in writing by the Bank at the time of acceptance of Quotation.
- The Bidder will be fully responsible for considering the financial effect of any or all the above factors while submitting his Bid. The SBI or Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder regardless of the conduct or outcome of the bidding process.
- The contractor shall be required to co-operate and work in accordance with and afford reasonable facilities for such other agencies / specialists as may be employed by the Bank on other work/sub works in connection with the work.
- The contractor is required to comply with all acts of Government relating to labour and the rules and regulations made there under from time to time and submit at

the proper times all particulars and statements required to be furnished to the labour authorities.

- In carrying out the work, the contractor shall comply with the provisions of the safety code. The rates shall be inclusive of all taxes (except GST), cost of materials, labour, scaffolding, ladders, lifting of the materials etc.
- Bank will not take any responsibility to provide any material including water/ electricity. However, contractor may use the available water/ power supply without causing any inconvenience to the Bank functioning by paying consumption charges as per the prevailing rates.
- If the Contractor has concealed any of the items of work without informing SBI Engineer, the same shall be opened up for measurement and made good to the original finishing at the contractor's expenses. If the contractor refuses to do so, then the same will not be considered for measurement and no payment may be made for such materials.
- The contractor shall not execute any extra work other than the Bank's or SBI's written instruction. No works, for which rates are not specifically mentioned in the price bid, shall be taken up without written permission of the Bank.
- Should any dispute or differences arise after the execution of any work as to measurements etc., or other matters which cannot be conveniently tested or checked, the decision of SBI shall be accepted as correct and binding on the contractor.
- It is the responsibility of the Contractor to arrange/provide the tools, ladder, stands or any other gadgets or supports required for the execution of the work at site and Bank will not provide or entertain such requests.

**GST as applicable shall be paid extra** and the same shall be clearly shown in the invoices.

- **Income Tax, Labour Welfare fund, GST-TDS** and any other taxes as applicable from time to time will be deducted at source as per the rates prevalent at the time of payment of bill.
- **GST:**
- It is the responsibility of the bidder to ensure that the GST is valid and active. Payments will not be made to inactive or invalid GST invoices.
- Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. Non-GST invoices will not be accepted. The contractor should comply with the following.
- Contractor should have GST Registration Number
- Invoice should specifically disclose the amount of GST levied at applicable rate as per GST provision
- In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment

- Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor
- The GST Number of State Bank of India for Kerala State -**32AAACS8577K2ZX**
- The works will be paid for as “measured work” on the basis of actual work done and not as “lump sum” contract, unless otherwise specified.
- All items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In the case of lump-sum charges in the quotation, in respect of any items of work, payment will be made for the actual work done, on the basis of lump sum charges, as will be assessed by SBI.
- The rates quoted shall be firm till completion of work and no escalation shall be considered. The employer is entitled to deduct all taxes and rates as per existing laws and rules, from any moneys due or that may become due to the contractor. The contractor shall indemnify the employer from and against all claims, demands, proceedings, damages cost and expenses which may be brought or made against the employer or to which it may be put by reason of the contractor not conforming to or complying with any of the provisions or requirements of any act or sections, Central or State rules and regulations Bye laws of local authorities Panchayat, Collector of any other companies relating to or in water, light or amenities at the site.

**Safety Guidelines for the Contractor:**

- The Contractor should follow the following General safety Guidelines while executing the work:
  - Smoking is strictly prohibited at workplace.
  - No one is allowed to work at or more than three meters height without wearing safety belt and anchoring the lanyard of safety belt to firm support preferably at shoulder level. Chinstrap of safety helmet shall be always on and safety boot is worn.
- Usage of eye protection equipment shall be ensured when workmen are engaged for grinding, chipping, welding and gas-cutting. For other jobs eye protection has to be provided as per the need.
  - All safety appliances like Safety shoes, Safety gloves, Safety helmet, Safety belt, Safety goggles etc. shall be arranged before starting the job.
  - Excavated pits for earthing, cable laying shall be barricaded till the backfilling is done. Safe approach to be ensured into every excavation.
- Preferably the work shall be carried out during the daytime. However, adequate illumination at workplace shall be ensured in case any work is carried out at night.

- All the dangerous moving parts of the portable / fixed machinery being used shall be adequately guarded.
- Ladders being used at site shall be adequately secured at bottom and top. Ladders shall not be used as work platforms.
- Debris, scrap and other materials to be cleared from time to time from the workplace and at the time of closing of work everyday. Dismantled Material shall not be thrown from the height and shall be properly disposed off to prevent any injury to public/staff.
- Other than electricians no one is allowed to carry out AIRCONDITIONING connections, repairs on AIRCONDITIONING equipment or other jobs related thereto.
- All AIRCONDITIONING connections shall be made using 3 or 5 core cables, having a earth wire.
  - Inserting of bare wires for tapping the power from AIRCONDITIONING sockets is completely prohibited and plug tops of suitable capacity only shall be used.
  - All the unsafe conditions, unsafe acts identified by contractors, reported by SBI/ SBI to be corrected on priority basis.
  - No children or physically challenged persons shall be allowed to enter the workplace and shall not be utilized for any service during execution of the work.
  - All the Gas cutting, sharp tools, flammable materials and tackles shall be stored properly and safely when not in use.
  - Clamps shall be used on Return cables to ensure proper earthing for welding works.
  - Return cables shall be used for earthing.
  - All the pressure gauges used in gas cutting apparatus shall be in good working condition and in case of any leakages, the same shall not be used.
  - Proper eye washing facilities shall be made in areas where chemicals are handled.
  - Connectors and hose clamps are used for making welding hose connections.
  - Tapping of power by cutting electric cables in between must be avoided. Proper junction boxes must be used.

**LIST OF APPROVED MANUFACTURERS TO BE USED IN**

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1. BLUE STAR
2. CARRIER AIRCOND. & REFRIGERATION
3. LG ELECTRONICS
4. DAIKIN
5. HITACHI
6. TOSHIBA
7. VOLTAS
8. PANASONIC
9. O-GENERAL

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- The single phase 1.5TR capacity Split Air conditioners shall have a comprehensive warranty of 1 year.
- The single phase air conditioners should have a comprehensive warranty of 1 year + additional warranty of 4 years for the compressor.
- All Civil works under suppliers' scope and wall openings made if any should be sealed using cement mortar only and should be finished to the plastering level.

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□□ The contractor should fill in the below given details.

<b>Name &amp; Address of authorized Sales &amp; Service Dealer for the particular make Quoted.</b>	
<b>Name &amp; phone no. of the service dealer contact person.</b>	
<b>Make and Model No for New Air conditioner</b>	

**DETAILS OF SERVICE FACILITY IN KANNUR OR NEARBY DISTRICTS IN KERALA**

**QUOTATION FORMAT FOR AIR CONDITIONING OF SBI MONGAM BRANCH**

SNo.	Description	Qty	Unit	Rate in Rs.	Amount in Rs.
	Makes: Panasonic, Voltas, Carrier, O-general, Mistibushi, Blue star, LG, Hitachi, Carrier				
1	Supply, Installation, Testing & Commissioning of 1.0 TR capacity Single Phase, minimum 5 -Star rated Inverter Hi-wall Split AC with all copper condenser & evaporator coils and with cordless remote control including cost of copper piping upto 3 metre. Piping to be laid through insulating sleeve with white taping and to be clamped neatly with stabilizer and MS stand. Wall openings are to be sealed and finished using cement plastering. bm-1, Auditor section	2	nos		
2	Supply, Installation, Testing & Commissioning of 1.5 TR capacity Single Phase, minimum 5 -Star rated Inverter Hi-wall Split AC with all copper condenser & evaporator coils and with cordless remote control including cost of copper piping upto 3 metre. Piping to be laid through insulating sleeve with white taping and to be clamped neatly with stabilizer and MS stand. Wall openings are to be sealed and finished using cement plastering. bm-1, Auditor section	1	nos		



3	Dismantling and re-installation, Testing & Commissioning of existing 1.5 TR capacity Single Phase, minimum 5 -Star rated Inverter Hi-wall Split AC with all copper condenser & evaporator coils and with cordless remote control including cost of copper piping upto 3 metre. Piping to be laid through insulating sleeve with white taping and to be clamped neatly with stabilizer and MS stand. Wall openings are to be sealed and finished using cement plastering behind counters). The same shall be carried out after properly water servicing the indoor and out door units , gas charging etc	4	nos		
4	Dismantling of existing 1.0 TR capacity Single Phase, minimum 5 -Star rated Inverter Hi-wall Split AC with all copper condenser & evaporator coils and with cordless remote control including cost of copper piping upto 3 metre.	3	nos		
5	Supply & erection of copper refrigeration pipe (as specified by the manufacturer) complete with elbows, bends, supports, Insulation etc. interconnecting indoor and outdoor units(both suction and discharge lines) along with necessary Insulation using 4mm thick nitrile rubber sleeve with teflon taping for single phase split AC 1Tr	5	mtr		

6	Supply & erection of copper refrigeration pipe (as specified by the manufacturer) complete with elbows, bends, supports, Insulation etc. interconnecting indoor and outdoor units(both suction and discharge lines) along with necessary Insulation using 4mm thick nitrile rubber sleeve with teflon taping for single phase split AC 1.5Tr	16	mtr		
7	Additional electrical wiring between indoor and out door units with all necessary fittings and leak proof arrangements as required for Split AC's of 1TR	7	mtr		
8	Additional electrical wiring between indoor and out door units with all necessary fittings and leak proof arrangements as required for Split AC's of 1.5 TR	20	mtr		
9	Additional drain piping of suitable size from the indoor unit to the drain point in Ground floor location decided by the Bank with all necessary fittings and leak proof arrangements as required for split AC's for 1Tr,1.5Tr split AC	35	mtr		
10	Air Conditioner related civil works like making opening in wall for copper piping etc and finishing it neatly with brick work , plastering , finishing , removal of debris /waste material , making opening in partitions , civil work for condenser supports and any other work as required by site conditions etc	1	job		
11	Timer for ATM	1	Nos		

I	<b>TOTAL AMOUNT (Including All Taxes and excluding GST):</b>				
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**(II) COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC):  
FOR 5(FIVE) YEARS AFTER WARRANTY PERIOD:**

Note: The AMC charges (for 5 years) to be quoted below will be added to the total quoted amount for the work above and the lowest bidder L1 will be decided accordingly. The offer from those bidders who have not quoted for AMC will be summarily rejected.

**Terms & Conditions**

- Quarterly servicing of both indoor and outdoor units of all ACs during warranty and AMC period.
- Cost of all spares and consumables will have to be borne by the supplier and AMC provider during the warranty and AMC period.
- Attending to any number of breakdown calls during the warranty period and AMC period.

<b>CAMC CHARGES PER YEAR AFTER WARRANTY PERIOD</b>	Qty	Unit	Rate	Amount
1 <sup>ST</sup> Year after warranty period (excluding GST) New -Split AC – 1Tr x 2 nos & New Split AC – 1.5Tr x 1 nos Old Split AC 1.5 Tr x 4 nos)	9.5	Ton		
2 <sup>nd</sup> Year after warranty period (excluding GST) New -Split AC – 1Tr x 2 nos & New Split AC – 1.5Tr x 1 nos Old Split AC 1.5 Tr x 4 nos)	9.5	Ton		
3 <sup>rd</sup> Year after warranty period (excluding GST) New -Split AC – 1Tr x 2 nos & New Split AC – 1.5Tr x 1 nos Old Split AC 1.5 Tr x 4 nos)	9.5	Ton		
4 <sup>th</sup> Year after warranty period	9.5	Ton		

(excluding GST) New -Split AC – 1Tr x 2 nos & New Split AC – 1.5Tr x 1 nos Old Split AC 1.5 Tr x 4 nos)				
5 <sup>th</sup> Year after warranty period (excluding GST) New -Split AC – 1Tr x 2 nos & New Split AC – 1.5Tr x 1 nos Old Split AC 1.5 Tr x 4 nos)	9.5	Ton		
<b>(II) TOTAL AMC CHARGES FOR 5 YEARS AFTER WARRANTY PERIOD OF ONE YEAR (EXCLUDING GST)</b>				

**GRAND TOTAL FOR DECIDING THE LOWEST BIDDER L1.**

<b>GRAND TOTAL QUOTED FOR WORK (I) ABOVE</b>	₹.
<b>GRAND TOTAL QUOTED FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR 5 YEARS (II) ABOVE</b>	₹.
<b>TOTAL AMOUNT FOR DECIDING THE LOWEST BIDDER (I)+(II)</b>	₹.

**In Words: Rupees**

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**Contractor's Seal and Signature**